

## **RULE 30**

### **SUBSEQUENT REPORT**

- A.** A subsequent report shall be filed with the court by the employer or its insurer or risk management pool. Such subsequent report shall be filed:
  - 1. Within fourteen days following initial payment of workers' compensation benefits. A report must be filed even in cases where only medical or other non-income benefit payments have been made.
  - 2. Within fourteen days following the denial of a claim or a change to a previous report.
  - 3. On the semi-annual anniversary of the date of injury, and every 180 days thereafter until the case is closed.
  - 4. Within fourteen working days following the closing of any case for which benefits have been paid.
  - 5. Within fourteen days following payment pursuant to a final order, award, or judgment of the court, including an order approving a lump sum settlement or settlement agreement.
  - 6. Within 30 days of receipt from the court of a notice of error and request for correction of a previously filed Subsequent Report.
- B.** On all subsequent reports filed with the court, cumulative weekly, medical, hospital, vocational rehabilitation and other benefit payments shall be included.
- C.** For cases in which the employer has continued to pay full salary, any portion of the full salary payment that was intended to apply to workers' compensation benefits shall be reported in accordance with this rule.
- D.** Except as otherwise approved by the administrator of the compensation court, all subsequent reports shall be filed electronically in the form and manner and to include the content prescribed by the administrator. With approval of the administrator, such reports may be filed by means of the paper Subsequent Report (Form 4), an exact copy of which appears on the two pages following this rule. The mandatory fields identified on the back of the Form 4 must be completed before the report will be deemed filed with the court. Blank forms for paper reports are furnished by the administrator upon request.
- E.** No subsequent report shall be deemed filed with the court until the report has been received and accepted by the court.

Sections 48-144, 48-163, 48-165, R.S. Supp., 2005.  
Effective date June 6, 2006.